



MINUTES OF THE ST PHILOMENA CATHOLIC SCHOOL COUNCIL MEETING

September 13th, 2022.

At St. Philomena

The meeting was called to order at 6:1pm by Mr. Spagnol

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Treasurer/SEAC Rep.	Mr. Chris Spagnol	x		
Chair/Co-Chair	Angela Alderson	x		
Chair/Co-Chair	Jasmine Patterson		X	
Teacher Representative	Mrs. Amy Heximer	X		
Parish/Community/OAPCE Rep. Representative	Father Patrick		X	
Recording Secretary	Jennifer Crowley	x		
Bingo Co-Ordinator	Mrs. Angie Pijl		X	
PARENT REPRESENTATIVES				
	Carrie Gordon	X		
	Leah Schatzline	X		
	Michelle Coley	X		
	Matthew Coley	X		
	Cheri LaChance	X		
	Katrina Pisaric	X		
	Jaime Fiegle	X		
	Katrina Paradise	X		
	Kristin Pisaric	X		
	Liz McCooley	x		
	Mayra Alfaro	X		
	Dave Von Konghnett	X		
	Laura Von Konghnett			X
	Devon Ahern			X

A. ROUTINE MATTERS

1. Opening Prayer-Spagnol
2. Roll Call
3. Approval of the Agenda

Approval of the Meeting Agenda of the St. Philomena Catholic School Council Meeting of September 13, 2022

Motion: Liz McCooley

Seconded by: Carrie Gordon

THAT Council approve the Agenda of the St. Philomena CSC Meeting of September 13th, 2022. CARRIED

4. No Disclosures of Interest were declared with any items on the agenda.
5. Approval of Minutes of the St Philomena Catholic School Council Meeting of October 26th, 2021
Approval of Minutes of the St. Philomena Catholic School Council Meeting of May 25th, 2022.
Motion: Liz McCooley Second by: Jennifer Crowley
THAT Council approve the minutes of the St. Philomena CSC Meeting of May 25th, 2022.
CARRIED

B. PRESENTATIONS

1. No official presentations, but Jaime Fegel noted she will work to get Maddison House as a presentation for next meeting

C. PRINCIPAL'S REPORT

1. Krispy Kreme Fundraiser: Sept 27
 - orders due Sep 15th – ALMOST SOLD OUT.
 - VERY successful and an easy fundraising win for Council.
 - Mr. Spagnol will pre-order for an additional springtime fundraiser AND book for the fall again now to ensure we are able to increase our order limit.
 - Carrie, Frank & Analise have volunteered to pick up order from Mississauga on the morning of the 27th – THANK YOU!
2. Kindergarten Play Area Update – Jennifer Crowley to reach out to Stolk Construction to see if they can expedite new scope of work (Health & Safety requirements demand the 'flooring' be raised to standards before it can be used)
3. New Classroom (Gr. 6/7) – Classes taking place in the library until a portable is delivered and hooked up to hydro (circa January)
4. Enrollment Increase – We went from 224 students to 255 students (and growing), which is why we need a portable
5. Return of Clubs and Teams Cross Country underway currently. Spanish language club coming soon. Christmas play this year
6. **Catholic School Council Election Results:**
 - *Co-Chair – Jaime Feigel; nominated by Liz, seconded by Jen
 - *Co-Chair - Katrina Paradise; nominated by Liz, seconded by Leslie
 - *Recording Secretary – Liz McCooley; nominated by Jaime, seconded by Katrina

Additional non-voted role commitments.

OLV Liaison – Angela Alderson
OLV undercover agent – Dave Von Konghnett
Council FB Page – Jen Crowley

- D. Niagara Catholic Parent Involvement Committee (NCPIC) Report – N/A
Chris to send out information
- E. Special Education Advisory Committee (SEAC) report - N/A
Chris to send out information
- F. Policy Vetting:
N/A

D. BINGO REPORT

1. Current Bingo Committee Coordinator presented a call for Volunteers; with a strong request that Council spread the word/need – anyone interested is to email Jenniferlhcrowley@gmail.com indicating their interest. (see attached PDF for ammunition)
- 3.Explanation of Bingo Committee shared, as well as an outline of open positions. Jen & Carrie will work together to announce the date of the 1st Bingo meeting (prior to Oct 1st to be in compliance with regulations). Elected positions are:

- **President:** Is elected at the initial Committee meeting and is responsible for planning and Chairing Committee meetings, ensuring meeting minutes are recorded, maintained and published by the Principal. Act as the liaison to the Fort Erie Community & Gaming Corporation AND Uncle Sam's/Golden Nugget and participate in informational and training sessions, while maintaining a school-wide focus on all budget allocations and expenditures in compliance with the Committee by-laws
- **Treasurer:** Is elected at the initial Committee meeting and is responsible for supporting the above efforts (including summer months), reporting monthly financials, act as a liaison to the Financial Institution selected by the Committee, keep President and Principal informed an up to date regarding all financials and may require training and information session attendance.
- **Bingo Coordinator:** Is also elected in the initial Committee meeting and is responsible for soliciting, coordinating, scheduling and supporting all St. Philomena School volunteers. This role requires preparation and reporting at St. Philomena Catholic School Council meetings, ensuring Volunteers are trained and in compliance, and keep the President, Principal informed and up to date.

2. Bingo Financials:

2021/2022 Closing Balance:	\$3,480.43
Total Expenses:	\$7,504.90
(Floor padding in gym, long jump sand, bingo shirts/nametags, Disc Golf, Kindergarten T-shirts)	
Monthly Report – July 2022 (1 st report for 2022/23 fiscal year)	
Opening Balance	\$3,480.43
Deposit:	<u>\$1,773.95</u>
Closing Balance:	\$5,254.38

E. CHAIR/ CO-CHAIR REPORTS

1. Welcome Back BBQ/Parent Night

- Set from 4-6pm (set up to commence at 3pm)
- Jen to add a call for volunteers at 3pm on FB (email Chris to confirm)
- Father Patrick to be in attendance
- Ixnayed BBQ in lieu of Pizza Juice boxes & Water
- Tables to be featured (outside of food)
 - Krispy crème pick up
 - Clothing exchange – FB reminder to bring clothes to the school prior to 27th
 - Bingo Committee – call for volunteers/sign up
 - Spirit wear – awaiting confirmation from Beverly
 - Chris to approach Grade 8's to develop activities (leveraging existing sports equipment, facepainting etc.)
 - A number of council members volunteered to bring tents (Michelle, Mayra) – please deliver by 3pm on 27th

2. Collaboration with Our Lady of Victory

Sep 14th was first Mass with OLV – Angela proposed future collaborations with OLV for events, fundraising etc. to maximise exposure, support etc. All on board – Angela to act as OLV liaison

F. OAPCE REPORT- N/A

G. STAFF REPORT - Amy

1. Sept 14th: School Mass @ St. Michael's Church: 10:30am
2. Sept 26th: Cross Country (Gr. 4-8) – CC Meet, Sep 26th
3. Sept 27th: Pita Pit
4. Sept 27th: Welcome Back ~~BBQ~~ Pizza/Parent Night
5. Sept 27th: Krispy Kreme Pick-Up
6. Sept 28th: Terry Fox Walk
7. Sept 29th: Pizza Day
8. Sept 29th: Journeys (grade 7 & 8)
9. Sept 30th: Orange Shirt Day – don't forget to pre-order (share reminders on FB page)

H. AGENDA ITEMS / DISCUSSION FOR FUTURE MEETING:

1. Grad Hoodie status – awaiting feedback from Canadian Landmark Embroidery
2. COUNCIL GOAL – we need to raise a minimum of \$10k to replace 'expired' Chromebooks
3. Fundraising ideas put forth to lock on next meeting:
 - a. Spring Krispy Crème
 - b. Big Reds
 - c. X Mass Wine
 - d. St. Philomena family skate at Leisureplex w/food, treat sales for added \$\$)
 - e. The Mill: recco - Forms vs. gift cards this year. Mothers Day/Easter good targets
 - f. Angie's Dining – ongoing share box options (Superbowl last year – need advanced notice)
 - g. Butter tarts c/o Michelle
 - h. Movie nite – Possible sync with Ridge Film House.

I. NEXT MEETING

- a. October 18th – 6:15pm

J. ADJOURNMENT

Motion to adjourn the St. Philomena Catholic School Council Meeting of September 13th, 2022.

Motion: Liz Second by: Cheri CARRIED

K. CLOSING PRAYER